

**Brockway Area Sewage Authority
70 Industrial Park Drive
Brockway, PA 15824**

Phone (814) 265-0830

Fax (814) 265-0830

Chairman: Lou Waldeck
Secretary: Kevin McMeekin

Vice-Chairman: Ed Horner
Treasurer: Clarence Russell

The monthly meeting of the Brockway Area Sewage Authority was held on Monday, January 20, 2025, at 6:00 p.m. in the Wastewater Treatment Plant Conference Room.

Attending BASA members: Lou Waldeck, Ed Horner, Clarence Russell, Ron Freemer, Kevin McMeekin & Brian Buesink

Also Present: Rick Boleen, WWTP Operator & Laurie Wayne, Borough Secretary

Visitors: None

Election of Officers – Motion made by Brian Buesink and seconded by Ed Horner to retain current officers. Motion carried unanimously.

Acknowledgment of Visitors:

Call To Order:

At 6:01 p.m. Chairman Waldeck called the meeting to order.

Minutes:

The minutes of November 18, 2024, were included on the agenda. With no questions or comments, motion made by Brian Buesink and seconded by Ron Freemer to approve the minutes November 18, 2024, as presented. Motion carried unanimously.

Correspondence:

A thank you from Kim Douglas was included for the board's information.

Manager's Report:

The Borough Secretary's Report was presented by Laurie Wayne.

The Statement of Revenues & Expenditures for the period ending December 31, 2024, was available for review. To date, revenues calculate to a rate of 99.45% and expenses calculate to a rate of 95.97%.

Laurie stated BASA will have CD's mature with Priority First Cr Union. Discussion followed. Motion made by Ed Horner and seconded by Brian Buesink to approve renewing the CD's with Priority First. Motion carried unanimously.

Direct deposit was discussed. This service would be available to employees who wish to take advantage of the service. Motion made by Ed Horner and seconded by Kevin McMeekin to approve direct deposit for payroll. Motion carried unanimously.

Laurie stated she received a call from Jim McCurdy concerning two employees (Tim & Jeremy) who stopped to help him when he fell at the end of his driveway. He stated he wanted the board to recognize these employees. The board stated that Rick should tell them they acknowledged the employees.

Laurie stated she transferred \$10,000 from the debt service accounts to the operation account. This was necessary due to the annual MMO.

With no questions or comments, motion made by Ed Horner and seconded by Clarence Russell to approve the Manager's Report for January 20, 2025, as presented and to ratify the Manager's Report of December 16, 2024. Motion carried unanimously.

Engineer's Report:

The Engineer's Report was included.

Discussion followed concerning Phoenix. They have agreed to purchase a pump and Rick stated he dropped the agreement off. The board asked that Bob get in touch with Phoenix and find out where both of these items stand.

Scottish Heights was discussed. Bob's report stated he emailed Dave Inzana on November 19th. The response was they are getting quotes on helping them to prepare a plan for the bridge and sewer issue. It was stated that BASA needs to stay on top of this issue.

There were no new updates on the vacuum chamber insulation, OI EDU / flows, pipe rehabilitation and Playground Road.

With no questions or comments, motion made by Kevin McMeekin and seconded by Brian Buesink to approve the Engineer's Report for January 20, 2025, as presented and ratify the Engineer's Report of December 16, 2024. Motion carried unanimously.

Solicitor's Report:

Nothing was included on the agenda. The board asked that Jeff attend the April meeting and asked Laurie to contact him.

Operator's Report:

The Operator's Report was presented by Rick Boleen.

The December 2024 Monthly Performance, Supplemental Report, and the Rainfall reports were submitted for the Board's review.

A chronological summary of issues related to the operation of the treatment plant and collection system was presented to the Board for their review.

Rick stated they are adding lime to the ditches for the PH levels.

With no questions or comments, motion made by Ron Freemer and seconded by Clarence Russell to approve the Waste Water Treatment Plant Operator's Report for January 20, 2025 as presented and to ratify the WWTPPO report for December 16, 2024. Motion carried unanimously.

Treasurer's Report:

The Treasurer's Report was included on the agenda. With no questions or comments, motion made by Ed Horner and seconded by Brian Buesink to approve the Treasurer's Report as presented for January 20, 2025 and to ratify the Treasurer's Report for December 20, 2024. Motion carried unanimously.

Bills, Wages & Investments:

The bills totaled \$60,484.39 and wages B26 & PR1 totaled \$18,447.17. With no questions or comments motion made by Ron Freemer and seconded by Brian Buesink to approve the bills, wages and investments as presented and to ratify the bills, wages and investments as presented for December 20, 2024. Motion carried unanimously.

The board asked that Laurie combine the Treasurer's Report and Bills, Wages & Investments into one item on the agenda for February's meeting.

Other Business:

Discussion followed concerning the trees from the November meeting. Chairman Waldeck stated Strischock would do the work for \$5,000.00. Discussion followed. The board agreed this needs to be completed and stated to move forward.

The invoices left by Randy Hall for reimbursement will remain tabled at this time.

Unfinished Business:

Adjournment:

With no other business to discuss, motion made by Ed Horner and seconded by Clarence Russell to adjourn at 6:11 PM. Motion carried unanimously.