

BROCKWAY BOROUGH MUNICIPAL AUTHORITY

The regular meeting of the Brockway Borough Municipal Authority Board of Directors was held on Monday, May 12, 2025, at 6:00PM, at the Brockway Borough Building.

Board members present were Denise Foradori, Tim Grieneisen, Mike Arnold, Frank Uhl, Rodger Butters and Joe Bruno. Kurt Becker was absent.

Also present were Stephanie Bunach from Keller Engineering, Matt Smith, Ed Ferraro, Laurie Wayne, and Megan Crawford.

Visitor present was Elise Grovanz with Jefferson County Department of Development. Elise was in attendance for the meeting held on May 7th pertaining to the waterline replacement. Elise offered her help to the Board going forward with submitting applications for funding.

Call to Order:

The Chairman called the meeting to order at 6:29 PM.

Reading of the Minutes:

The Minutes of April 14, 2025, were presented for review.

A motion to approve the Minutes of April 14, 2025, was made by Mike Arnold and seconded by Rodger Butters. The motion carried unanimously.

Correspondence:

A letter was received from Adam Campbell regarding the replacement of his water meter at his residence. Supervisor Matt Smith communicated with Adam Campbell about scheduling the meter replacement, which is set for Wednesday, May 14, 2025. The Board requests a thank you letter be sent to Adam Campbell for complying with the request to replace the water meter.

A motion to send a thank you letter to Adam Campbell was made by Joe Bruno and seconded by Mike Arnold. The motion carried unanimously.

DEP's Notice of Violation to the Brockway Borough Municipal Authority was discussed. DEP is mandating Brockway Borough Municipal Authority to issue a Tier 2 Public Notice within 30 days. A lengthy discussion followed.

Lampwrights LLC regarding new rail line in Elk and Jefferson Counties led into a lengthy discussion.

Departmental Reports:

The Solicitor's Report:

The Solicitor reviewed Requisition #58 and appared to be in order. Signature is recommended to Requisition #58, in the amount of \$7,923.53 for interim interest.

A motion to pay the interim interest was made by Mike Arnold and seconded by Joe Bruno. The motion carried unanimously.

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A motion to approve the Solicitor's Report was made by Mike Arnold and seconded by Rodger Butters. The motion carried unanimously.

The Consulting Engineer's Report:

The Consulting Engineer's Report submitted by David Cunningham was discussed and presented by Stephanie Bunach.

The USDA Targeted Distribution Improvements Project is awaiting final approval from USDA. The reviewing engineer for this project has changed.

Requisition #58 has been prepared in the amount of \$7,923.53

A motion to pay Requisition #58, in the amount of \$7,923.53 was made by Mike Arnold and seconded by Joe Bruno. The motion carried unanimously.

Surveying for Phase 1 of the Distribution Replacement Project is ongoing, along with the design of the Whetstone Line Replacement. Chapter 105 permit application is pending a report from the project geologist.

A meeting was held on May 7th concerning funding for Future Distribution Replacement Projects beyond Phase 1 of the asbestos pipe replacement. Attendees included local, state, and federal agencies and representatives who are providing support moving forward. Keller Engineering is currently developing several scenarios for funding and projects to assist BBMA in determining how to proceed. Another meeting will take place on May 27th at 11 a.m. to discuss these options. The meeting concluded with a detailed discussion.

CDBG Keystone Coder Waterline Replacement was briefly discussed. An easement document has been executed. Advertisement for Bids will be May 15, 2025, Pre-Bid Meeting will be held May 27, 2025 at 9 a.m. at the Borough Building and Bid to be opened on June 5, 2025 at 10 a.m. at the Elk County Commissioners Office. Coordination with PennDOT has begun with the required Highway Occupancy Permit.

Whetstone Dam Emergency Action Plan remains outstanding.

The LSA Rattlesnake Well #5 remains on the report, nothing has progressed.

A motion to approve the Consulting Engineer's Report was made by Mike Arnold and seconded by Rodger Butters. The motion carried unanimously.

The Supervisor's Report:

The Supervisor's Report was submitted, as written, by Matthew Smith.

A Notice of Violation was received by DEP for RAA (Running Annual Average) to be above the MCL of 7 million fibers per liter. This requires Brockway Borough Municipal Authority to issue a Tier 2 Public Notice to our customers. A lengthy discussion followed.

A new curb stop and meter was installed at 924 Elm Street. The homeowner is aware that they are responsible for the replacement of the waterline.

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The new chlorine analyzer has been ordered, received, and installed at Whetstone. It is currently undergoing a 14-day calibration period to verify its levels and ensure proper functionality.

A list of homes that have not responded to the water meter replacement letter has been provided. There was a lengthy discussion regarding these homes. The letter informed homeowners that they have until May 16th to contact the office or water department to schedule their meters for replacement. If no response is received by the office or water department, water services will be disconnected.

A motion to turn off water services to the homes that do not reply to the office or water department by May 16th was made by Mike Arnold and seconded by Joe Bruno. The motion carried unanimously.

A motion to accept the Supervisor's Report was made by Frank Uhl and seconded by Mike Arnold. The motion carried unanimously.

The Manager's Report:

The Manager's Report was submitted by Laurie Wayne.

The monthly overtime report was submitted as written.

Megan Crawford submitted appropriation grants to Glenn "GT" Thompson, John Fetterman, and Dave McCormick in the amount of \$750,000 each for the soft costs of Phase 1 Asbestos Waterline Replacement.

A letter is being mailed out to our customers to update their phone numbers and email address for our system.

A motion to approve the Manager's Report was made by Mike Arnold and seconded by Frank Uhl. The motion carried unanimously.

The Forester's Report:

There was no Forester's Report this month.

The Treasurer's Report:

The Treasurer's Report for April 2025 presented for review.

A motion to accept the April 2025 Treasurer's Report was made by Joe Bruno and seconded by Mike Arnold. The motion carried unanimously.

Bills, Wages and Investments:

Bills:	\$67,083.81
Payroll PR8 & PR9:	\$19,986.05

A motion to approve paying bills and wages, providing there are available funds, was made by Mike Arnold and seconded by Joe Bruno. The motion carried unanimously.

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North Starr Aggregates, Inc.:

\$4,288.67 (Kearney Road)

A motion to approve paying North Starr Aggregates, Inc. was made by Joe Bruno and seconded by Mike Arnold. The motion carried unanimously.

Other Business:

Exus Agreement remains under Solicitor review.

The Penelec Right of Way matter was discussed briefly. An email containing the requested information was sent to all board members on April 28th for their review.

A motion to sign the Right of Way with Penelec was made by Mike Arnold and seconded by Joe Bruno. The motion carried unanimously.

Unfinished Business:

The Jefferson County Conservation District tabled at the June 10, 2024 meeting was not discussed.

The updated inventory cruise and management plan tabled at the November 14, 2023 meeting was not discussed.

The water line situation with NAPA, Goodwill, and 814 Hardware was not discussed.

The sale of 10 to 12 acres of the Brazinski property on Fire Tower Road was not discussed.

DEM surveying and Three Rivers Forestry will be removed from the agenda.

Adjournment:

A motion to adjourn, at 7:22 PM, was made by Mike Arnold and seconded by Frank Uhl. The motion carried unanimously.

Michael S. Arnold, Secretary
MA/mlc